



123rd Manchester Scout Group (Chorlton) Annual Report 2020

Incorporating GSL's Report, Trustees' Report and Annual Accounts

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Annual Report 2020

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Introduction

Chorlton Scout Group is an independent exempted educational charity affiliated to the Scout Association.

The Group is managed by Group Scout Leader Jonathan Allerton and Assistant Group Scout Leader Caroline Hardie. They are supported by a team of volunteers. The Group is overseen by a board of trustees known as the Executive committee. This committee is Chaired by Anthony Boggiano with Steven Bennett and Chris Allerton Serving as Secretary and Treasurer respectively.

The Group operates out of a premises at 29 Buckingham Road, Chorlton M21 0SB. This premises is owned by the group and managed by the executive committee.

The Group Contacts are:

GSL - Jonathan Allerton - Jonathan.allerton@mansouthscouts.org.uk
AGSL - Caroline Hardie - caroline.hardie@mansouthscouts.org.uk
Chair - Anthony Boggiano - Anthony.Boggiano@mansouthscouts.org.uk

Group Scout Leader End of Year Report to Trustees and Supporters of Chorlton Scout Group

Firstly, please let me Thank all of our trustees and supporters for all your support over the past 12 months. Like all charities our operations were interrupted by Covid-19 Pandemic, which at the time of writing is still on going. The group has been impacted in terms of number of youth members but perhaps more significantly is the loss of volunteers and financial impact. We do however remain optimistic that we can weather this storm and rebuild on the other side.

Chorlton Scout Group formed in January 2018 by the casual merger of 123rd and 392nd Manchester Scout Groups – after a trial period (2018) it was concluded by all parties to continue the arrangement. 392nd Manchester was formally wound up in 2019 with all of its assets transferred to the the 123rd Manchester. 123rd Manchester formally adopted the trading name Chorlton Scouts, and registered this with UK HQ.

Beavers

Beavers continues to be a success story for Chorlton, We now have 3 colonies and a waiting list. New admissions have been paused for approximately 12 months.

The programme offered in 2020 was mostly virtual, however we did continue to provide regular meetings and activities as much as possible. We are actively recruiting volunteers at this time

Numbers:

Members: 75 Beaver Scouts at 1st January 2020

Members who left during the year: 20

Male/Female split: 81% Male 19% Female

Percentage of Beaver Scouts who on reaching 8 Year old chose to progress to cubs: 90%

Percentage of Beaver Scouts who earned Chief Scout Award (Bronze) before progressing to cubs: 85%

Hedgehogs

From september 2019 Chorlton was selected as a pilot group for early years scouting - hedgehogs. 16 4-6 year olds were recruited, Fran Taylor has returned to the group as acting section leader, supported by Chris Allerton. The hedgehog programme is set by UK HQ. a decision on the future of this section was decided by the board in july 2020. The Early Years programme is approved in principal but no roll out is planned until after covid-19 recovery

Numbers:

Members: 20 Hedgehogs Scouts at 1st January 2020

Members who left during the year: 5

Male/Female split: 75% Male 25% Female

Percentage of Beaver Scouts who on reaching 6 Year old chose to progress to Beavers: 80%

Cubs

Cubs has offered a virtual programme for the majority of 2020 and had about 40% participation. When face to face briefly resumed this jumped to 96% participation so we are confident in the ability of the sections to rebound.

Mark Collier has continued to serve as section leader for Poseidon Cubs throughout 2020 and we thank him for his continued service. Mark is supported by Assistant Leader Nick Jones who has stepped up to a section leader role. Mark collier will continue as Akela but Nick will assume programme responsibility.

Numbers:

Members: 48 Cub Scouts at 1st January 2020

Members who left during the year: 12

Male/Female split: 59% Male 41% Female

Percentage of Cub Scouts who on reaching 10.5 Year old chose to progress to Sea Scouts: 100%

Percentage of Cub Scouts who earned Chief Scout Award (Silver) before progressing to Scouts: 80%

Sea Scouts

The Sea Scout Troop formed in April 2018 and initially had 12 members. This has now grown to 26. The troop has found a new permanent home for the water sport season in sale, via a MOU signed with grip adventure.

Lenny St Jean continues to lead this section and has now completed his wood badge. 3 Assistant Leaders support the section

Numbers:

Members: 24 Sea Scouts at 1st January 2020

Members who left during the year: 3

Male/Female split: 75% Male 25% Female

Percentage of Sea Scouts who on reaching 14 Year old chose to progress to Explorers: N/A

Percentage of Sea Scouts who earned Chief Scout Award (Gold) before progressing to Explorers: N/A

Signature	<i>J Allerton</i>
Full name	Jonathan Allerton
Position	Group Scout Leader
Date	0 7 0 2 1 2 0

Trustees' Annual Report

For the period 1st January 2020 - 31st December 2020

Section A

Reference and administration

Charity name	123rd Manchester Scout Group
Other names the charity is known by	Chorlton Scout Group
Registered charity number (if any)	1 1 8 9 0 7 8
HQ registration number	1 0 0 1 2 3 2 7
Charity's principal address	BP Peppercorn Lodge 29 Buckingham Road Chorlton Postcode M 2 1 0 S B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Name	Position	Status	Address
Mr Anthony Boggiano *	Trustee/Chair	Elected	31 Egerton Road North, MANCHESTER. M21 0SN
Mr Steven Bennett	Trustee/Secretary	Elected	12 Citizens Place, MANCHESTER. M14 7GS
Mr Chris Allerton *	Trustee/Treasurer	Co-Opted	32 Ashway Clough, Stockport, SK2 5NB
Ms Andrea Hay	Advisor	Elected	47 Egerton Road North, Chorlton, Manchester. M21 0SN
Ms Cheryl Price	Trustee	Elected	6 Hazel Avenue, Manchester. M16 8DY
Mr Jonathan Allerton *	Trustee/GSL	Ex-Officio	32 Ashway Clough, Stockport, SK2 5NB
Ms Caroline Hardie	Trustee/AGSL	Ex-Officio	24 Granville Road, Cheadle Hulme, CHEADLE. SK8 5QL
Mr Ganiyu Gasper	Advisor	Ex-Officio	119 Ayres Road, MANCHESTER. M16 9NR
Mr Joaquim Agostinho	Trustee	Co-Opted	20 Nell Lane, Chorlton, MANCHESTER, M21
Mr Adam White	Trustee	Elected	, Chorlton, Greater Manchester. M21

* Indicates authorised financial signatory - Minimum 2 signatures required for all Group transaction

Names and addresses of advisers

Type of advisor	Name	Address
Water Sport	Mr Glen Rees	96 Navigation Road, ALTRINCHAM. WA14 1LL UK

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group undertakes weekly meetings in term time at which a huge variety of activities are undertaken. examples include: learning skills and crafts, playing games and developing leadership and teamwork abilities.</p> <p>doing practical activities such as camping and bushcraft</p> <p>Our Sea Scout Section undertakes water sports each summer</p>
Additional details of the objectives and activities	
policy on grantmaking	<p>Grant making is not a typical activity of the group. occasional exceptions are made to this e.g. the group made a donation to Francis House charity and Red Cross UK as part of joint fundraising initiatives</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

* Continued operation throughout covid 19
 * Adapting to a digital environment

The Group has performed very well in 2020 with member satisfaction being very high

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3-6 months running costs, circa £1800 - £3500.

The Group held reserves of approximately £41,000 against this at year end. This is above the level required for operating expenses. However this can be explained by planned capital expenditure in 2021 and a capitation bill due to be paid.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.


Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Anthony Boggiano
Position	Group Chairman
Date	1 9 0 1 2 1

Treasurers Report 2020

Financially 2020 was a surprisingly good year for Chorlton Scout Group with income far outstripping expenditure. the group is financially strong. Income was significantly impacted by covid-19 but grant applications mitigated against this well and good growth is predicted in 2021.

for 2021 the following actions should occur:

1)Submit a report and account to the charity commission

2)implement full payment by direct debit

Reserves Policy

The Group's policy is to hold approximatley 3-6 months running costs in reserve. typical group running costs in 2018 pcm were: £166 in Building Management - e.g utilities etc, £150pcm in programme expenses, £266pcm for capitation for a total of £582

Therefore for 2019 the group aims to hold £1800 - £3500 in reserves.

Treasurers Statement

The attached Balance sheet shows our income dropped by over 30k in 2020. This is attributed to the decision to reduce subs to a nominal ammount for members whilst only virtual scouting took place and to the loss of rental income from third party hirers.

correspondingly expenditure was down for 2020 explained by the restrictions in the UK.

I can confirm that as of 31st December 2020 the group owes no debts and has no known financial liabilities. We remain in a strong position to recover from covid and regrow the membership.

Declaration

Signature(s)

Full name(s)

Position

Date

I scrutinised the financial records of 123rd Manchester Scout Group and confirm that the report appears accurate and that the group's finances were used in accordance with the group constitution.

Signature(s)

Full name(s)


Position

Date

I confirm the following to be a true and accurate record of the Finances of 123rd Manchester Scout Group (Chorlton Scout Group) for the year 2020

Training Expenses	-£291.20
Advertising	-£372.37
Uniform including Badges	-£1,475.63
Total	-£39,447.78
Closing Balance at 31.12.2020	£41,408.60
Reconciliation:	
Group Scouting & 123rd Building Account	£12,473.05
Capitation Account	£28,935.55
Total	£41,408.60
Variance	£0.00

Signed as a True Record of Accounts:



Christopher Allerton - Treasurer

4th January 2021

Verified by trustees at Executive Committee 13th January 2021

Chorlton Scouts has been generously financially supported in 2020 by:



LOTTERY FUNDED

HM Treasury



**MANCHESTER
CITY COUNCIL**

