



Annual Report 2018

Incorporating GSL's Report, Trustees' Report and Annual Accounts

123rd Manchester
(Chorlton Scout Group)

Annual Report 2018

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Introduction

Chorlton Scout Group is an independent exempted educational charity affiliated to the Scout Association.

The Group is managed by Co-Group Scout Leaders Angela Featherstone and Jonathan Allerton who are supported by a team of volunteers. The Group is overseen by a board of trustees known as the Executive committee. This committee is Chaired by Anthony Boggiano with Steven Bennett and Chris Allerton Serving as Secretary and Treasurer respectively.

The Group operates out of a premises at 29 Buckingham Road, Chorlton M21 0SB. This premises is owned by the group and managed by the executive committee.

The Group Contacts are:

GSL's - Jonathan Allerton - Jonathan.allerton@mansouthscouts.org.uk
Angela Featherstone - Angela.Featherstone@mansouthscouts.org.uk

Chair - Anthony Boggiano - Anthony.Boggiano@mansouthscouts.org.uk

Group Scout Leader End of Year Report to Trustees and Supporters of Chorlton Scout Group

Firstly, please let me Thank all of our trustees and supporters for all your support over the past 12 months. We have had a fantastic year of unprecedented growth for which no one person is responsible, it's bene a real team effort so thanks to everyone.

Chorlton Scout Group formed in January 2018 by the casual merger of 123rd and 392nd Manchester Scout Groups – all parties agree the merger was a big success and plans are progressing to formalise the merger and establish Chorlton Scout Group as a permanent entity.

Beavers

Beavers is a real success story for Chorlton, the Monday Colony has been full since February 2018 and the waiting list has grown and grown. In November 2018 we opened a 2nd Colony on Tuesday nights. There are currently 13 members. The waiting list is now comprised primarily of children waiting to become 6 or those who are specifically waiting for a slot to open up on Monday Evenings.

The programme was reviewed twice in the year; both times the conclusion was that the programme offered was high quality – this is evidenced by the high level of retention.

Numbers:

Members: 37 Beaver Scouts at 1st January 2019

Members who left during the year: 2 (one transferred to 2nd Whalley Range)

Male/Female split: 84% Male 16% Female

Percentage of Beaver Scouts who on reaching 8 Year old chose to progress to cubs: 100%

Percentage of Beaver Scouts who earned Chief Scout Award (Bronze) before progressing to cubs: 80%

Beavers undertook a wide range of activities this year with two residential experiences offered.

Beavers undertook activities with Wythenshawe Beavers, 2nd Whalley Range Beavers and 15th Macclesfield Beavers.

The Colony was visited by Staff from Chester Zoo, Local Councillor John Hacking, PCSO's. The Colony visited Chester Zoo, Gita Bhavan Hindu Temple and Dunham Massey Deer Park.

Beaver Scouts were well represented at the St George's Day and Remembrance Sunday Parades.

2018 For Much of 2018 Beavers was run by Jonathan Allerton and Angela Featherstone. September saw us welcome Mario Guttadauro who has taken on the Section Leader Position for Monday Beavers, Donna Hall who has taken on the Section Leader Position for Tuesday Beavers - Angela and Jonny both continue to support both these sections. Sarah and Dan Gadd (role share) along with Emily Featherstone joined as Assistant Section Leaders, Daniel Noble has joined as a Section Assistant. Lucy Shaw left the Beaver Colony in January 2018.

Cubs

The Cub section experienced more disruption following the merge and lost 4 Cub Scouts early on. The Cub Pack has lost a few more over the year but has received a healthy intake from Beavers and a steady stream of individual joiners.

The programme was reviewed twice in the year; both times the conclusion was the programme offered was good quality. The Cub Pack seems to particularly appeal to Girls with higher than national average of female members. Work needs to focus on improving nights away offering and meetings away from the hut.

Numbers:

Members: 24 Cub Scouts at 1st January 2019

Members who left during the year: 12

Male/Female split: 59% Male 41% Female

Percentage of Cub Scouts who on reaching 10.5 Year old chose to progress to Sea Scouts: 100%

Percentage of Cub Scouts who earned Chief Scout Award (Silver) before progressing to Scouts: 60%

Cubs undertook a wide variety of activities this year and had the opportunity to work on a good selection of badges.

The Cub pack did not undertake any activities with other cub packs in 2018 and had lower than ideal opportunities for nights away and experiences away from the hut – this is obviously due to leader availability to facilitate etc. – The leadership team will aim to improve in these areas for 2019.

The Cub Pack was visited by local councillor John Hacking for Parliament week and the local PCSO team as part of safety badge work. Unfortunately the fire service cancelled a planned visit to Withington fire station.

The Cub pack were well represented at St Georges and Remembrance Day Parade.

Mark Collier has continued to serve as section leader for Cubs throughout 2018 and we thank him for his continued service. 2018 Saw Nick Jones join the cub pack from GMW and Emily Corner start as a new joiner – both are assistant section leaders. 2 young leaders from Chorlton Bees have also joined the pack as young leaders in late 2018 and are proving to be a big help.

Sea Scouts

The Sea Scout Troop formed in April 2018 and initially had 12 members. This has now grown.

Numbers:

Members: 18 Sea Scouts at 1st January 2019

Members who left during the year: 4

Male/Female split: 72% Male 28% Female

Percentage of Sea Scouts who on reaching 14 Year old chose to progress to Explorers: N/A

Percentage of Sea Scouts who earned Chief Scout Award (Gold) before progressing to Explorers: N/A

The Programme was reviewed once this year and was shown to be of average quality – this result is skewed by the troop being so new and not having results for

progression to explorers etc. – and the troop formed in the Summer term so a heavy focus was given to Water Sports meaning it did not show to have a varied programme.

In 2018 Sea Scouts have had the opportunity to try:

- Paddle boarding
- Kayaking
- Canoeing
- Rafted Canoeing
- Row Boating
- Kata-Kanuing
- Bell Boating
- Raft Building
- Scuba Diving
- Open Water Swimming

1 residential experience was offered for Sea Scouts in 2018.

The Sea Scouts had a low representation at St George's Day due to having only recently formed. For remembrance Sunday the troop was very well represented.

Fran Taylor has been section Leader for Sea Scouts since its inception and we thank her for her continued service. 2018 saw Donna Hall, Adam Newberry and Lenny St John join Sea Scouts as Assistant Leaders – Adam has subsequently left the group due to a change in work commitments. Jeanette Park has joined the troop as an occasional helper and Glen Rees has joined in an advisory/skills instructor capacity. Unfortunately Fran Taylor is unable to continue the Section Leader position past Easter 2019 but will remain with the group as an assistant.

Sea Scout Leaders undertook training in Sailing and Raft Building in 2018.

Group Development Plans

Growth

We hope to continue to grow in 2019 – Ideally to 48 Beavers across 2 colonies. 30 Cubs and 24 Scouts. We do not plan to hold recruitment events but to let the growth happen organically.

We hope to recruit a section leader for Sea Scouts as a priority and will continue to advertise for support for other sections.

Training

A budget of £530 has been set aside for Leader training in adventurous activities with the priority being water sport training.

Donna Hall and Nick Jones are on target to complete wood badge training in 2019.

Jonathan Allerton has completed training to become a Training Advisor and Angela Featherstone has completed part of the training to become a nights away advisor.

Lenny St John, Emily Corner and Mario Guttadauro have been assigned a TA and will progress through the modules at an agreed pace.

Finance

The group is financially stable and in a much stronger position than 2017 but will continue to seek grants for capital improvement works and equipment purchases. A sponsored event is planned for July 2019.

The GSL will ask the Exec team to help arrange a bag pack in 2019 to support fundraising.

Sea Scout Development

2019 presents a significant challenge for Sea Scouts as it is no longer sufficient to just facilitate have a go sessions on the water – skills development is needed. At

present the group lacks both the trained leaders and the equipment to develop as was first hoped.

Programme

In 2019 we hope to join county camp with our Cub and Scout Sections – Beavers TBC.

A Cub Camp with a Sixer and Seconder bonus night is also being planned. A Summer camp for Sea Scouts is also in the works.

A space themed Beaver camp is being planned

Signed on behalf of the Group Leadership Team

Signature	<i>J Allerton</i>
Full name	Jonathan Allerton
Position	Group Scout Leader
Date	0 7 0 1 1 9

2018 Activities Photo Gallery



Beavers from Chorlton and Wythenshawe undertaking an ice cream hike at Dunham Massey National Trust Site



Cubs Playing a game to learn about recycling



Sea Scouts have a go at Scuba Diving



A Beaver Scout Carrying the flag at Remembrance Parade



Sea Scouts at Sale Water Park



Beaver Scouts visited by PCSO team to work on their safety badge



Sea Scouts being invested by the water



Cubs Teach their parents the Gay Gordons Dance as part of their entertainer badge



Beaver Scouts from Chorlton and 2nd Whalley Range on a joint Trip and sleepover



Beavers, Cubs and Scouts from Chorlton and 15th Macclesfield compete in a Bell Boat Race



Beavers and Cubs have a Campfire



A Visitor from Chester Zoo teaches Beaver Scouts about Palm Oil and Conservation



CLlr John Hacking Visits Our Beaver Colonies and Cub Pack for Parliament Week



Sea Scouts Try Canoeing on the Bridgewater Canal



Cubs Try Raft Building



Neptune Beavers (Tuesdays) try denbuilding, assisted by our Sea Scouts

Trustees' Annual Report

For the period 1st January 2018 - 31st December 2018

Section A Reference and administration

Charity name

Other names the charity is known by

Registered charity number (if any)

HQ registration number

Charity's principal address

BP Peppercorn Lodge							
29 Buckingham Road							
Chorlton							
Postcode	M	2	1		0	S	B

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Name	Position	Satus	Address
Mr Anthony Boggiano *	Chair	Elected	31 Egerton Road North, MANCHESTER. M21 0SN
Mr Steven Bennett	Secretary	Elected	12 Citizens Place, MANCHESTER. M14 7GS
Mr Chris Allerton *	Treasurer	Co-Opted	32 Ashway Clough, Stockport, SK2 5NB
Ms Andrea Hay	Committee Member	Elected	47 Egerton Road North, Chorlton, Manchester. M21 0SN
Ms Cheryl Price	Committee Member	Elected	6 Hazel Avenue, Manchester. M16 8DY
Mr Jonathan Allerton *	Group Scout Leader	Ex-Officio	32 Ashway Clough, Stockport, SK2 5NB
Ms Frances Taylor	Scout Section Leader	Ex-Officio	24 Granville Road, Cheadle Hulme, CHEADLE. SK8 5QL
Mr Mark Collier	Cub Section Leader	Ex-Officio	119 Ayres Road, MANCHESTER. M16 9NR
Ms Caroline McGilliard	Committee Member	Co-Opted	111 Cavendish Road, West Didsbury M20 1LS
Mr David Balderstone	Committee Member	Elected	266 Manley Road, Chorlton, Greater Manchester. M21 0RF

* Indicates authorised financial signatory - Minimum 2 signatures required for all Group transaction

Names and addresses of advisers

Type of advisor	Name	Address
Water Sport	Mr Glen Rees	96 Navigation Road, ALTRINCHAM. WA14 1LL UK

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The Group undertakes weekly meetings in term time at which a huge variety of activities are undertaken. examples include: learning skills and crafts, playing games and developing leadership and teamwork abilities.</p> <p>doing practical activities such as camping and bushcraft</p> <p>Our Sea Scout Section undertakes water sports each summer</p>
Additional details of the objectives and activities	
policy on grantmaking	<p>Grant making is not a typical activity of the group. occasional exceptions are made to this e.g. the group made a donation to the We Love MCR fund after the Manchester Arena Bombing and to St James and Emmunal Church, Didsbury as a gesture of thanks for the donation of air rifles.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

* Significant growth of all sections
 * Excellent retention of young people
 * Effective recruitment of volunteers

The Group has performed very well in 2018 with member satisfaction being very high

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3-6 months running costs, circa £1800 - £3500.

The Group held reserves of approximately £12,000 against this at year end. This is above the level required for operating expenses. However this can be explained by planned capital expenditure in 2019 and a capitation bill due to be paid.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy (Specimen 1)

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

In 2019 the Group expects to conduct significant capital expenditure to undertake further building improvements and to purchase Sea Scout Equipment to support the growth of this section.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position

Date

Treasurers Report 2018

When Chorlton Scout Group formed on 1st January 2018

123rd Manchester Brought: £2045.54

392nd Manchester Brought:£8539.22

For a combined opening balance of: £10584.76

We close out the year with a balance of: £12329.59

The decision was made by the executive committee to close the 392nd bank account in September 2018 because

- a) The account incurred usage charges
- b) The merger between the groups has been successful and no-one wishes to separate again

Financially and legally the group is 123rd Manchester, using Chorlton Scout Group as an informal name. 392nd still exists as a legal entity but has no assets with all property and equipment owned wholly by 123rd Manchester.

Reserves Policy

The Group's policy is to hold approximately 36 months running costs in reserve. typical group running costs in 2018 pcm were: £166 in Building Management - e.g utilities etc, £150pcm in programme expenses, £266pcm for capitation for a total of £582

Therefore for 2019 the group aims to hold £1800 - £3500 in reserves.

Income

In 2018 the Group's income was £24152.92. The main sources of income were member subscriptions, grant payments and Hall Hire. The Group successfully claimed £2500 in gift aid in 2018 and has another claim pending. As treasurer I believe the group's income to be healthy and sustainable.

Expenditure

In 2018 the group spent £22408.59. The largest expense was for a building refurbishment at just over £8000. The Group also purchased £4800 worth of new equipment for scouting. All 3 sections were operated at a sustainable cost. Cubs underspent for the year and will be encouraged to spend more in 2019.

Assets and Disposals and liabilities

The following balance sheet details the income and expenditure of 123rd Manchester for 2018 and records its cash Assets. No valuation is available for the building (29 Buckingham Road) owned by the group or the equipment held – As treasurer I recommend to the executive committee that a full audit be undertaken in 2019 to establish a value of the non-liquid assets held by the group.

In 2018 the Group agreed to transfer ownership of the property – Rear English Martyrs Church to Manchester South District. In exchange the outstanding balance of the loan given by the district was forgiven (with the district aiming to recoup this via a payment from the landowner to vacate and return the premises)

I can confirm that as of 31st December 2018 the group owes no debts and has no known financial liabilities.

Declaration

I confirm the following to be a true and accurate record of the Finances of 123rd Manchester Scout Group (Chorlton Scout Group) for the year 2018

Signature(s)

Full name(s)

Position

Date

I scrutinised the financial records of 123rd Manchester Scout Group and confirm that the report appears accurate and that the group's finances were used in accordance with the group constitution.

Signature(s)

Full name(s)

Position

Date

**123rd Manchester Scout Group
 Balance Sheet**

01.01.18 – 31.12.18

Opening Balance at 01.01.2018

Group Scouting & 123rd Building Account	£1,345.53
Capitation Account	£700.01
Total	£2045.54

Income 01.01.2018-31.12.2018

Capital Transfer from 392nd Merger	£8,539.22
Subscriptions	£8,797.75
Hall Hire	£5,145.00
Grant Payments	£8,480.01
Fund Raising	£1,216.50
Commercial Activity	£110.00
Donations	£402.57
Account Interest	£1.09
Total	£32,692.14

Expenses 01.01.2018-31.12.2018

Council Rates	-£303.38
Electricity & Gas Supply	-£454.62
Water	-£269.76
Insurance	-£878.64
Capitation	-£819.00
Loan Repayment	-£360.00
Service Charge	-£54.00
Beaver Programme Expenses	-£470.66
Cub Programmes Expenses	-£97.87
Sea Scout Programme Expenses	-£868.80
Sea Scout Start Up Expenses	-£644.84
Beaver New Section Start Up Expenses	-£47.99
Equipment Purchases	-£4,803.44
Building Maintenance	-£8,295.64
Camp Expenses	-£2,140.84

Training Expenses	-£430.10
Advertising	-£70.00
Uniform including Badges	-£1,399.01
Total	-£22,408.59

Closing Balance at 31.12.2018 **£12,329.09**

Reconciliation (location of funds):	
Group Scouting & 123rd Building Account	£10,528.26
Capitation Account	£1,800.83
Total	£12,329.09
Variance	£0.00